ALL-STAR SEASONS

All-Star Seasons are created using the registration data from the regular season. When an All-Star season is created, you must pick your source session, which will duplicate the player/volunteer registration data at no cost to you. Doing so allows you to create your All-Star Season quickly, and easily, without having to re-register multiple players/volunteers. You may even assign a player/volunteer to more than one team, if needed.

NOTE: You must create a new season. You cannot change a pre-existing regular season into an all-star season.

Creating an All-Star Season

1. Go to **Registration > Setup > Programs**.
2. Click on the program in which you wish to create the All Star Season.
3. Click **+ New Season.**
4. Enter your **Season Name** and **Year**. I.E. Spring All-Stars 2017.
5. Uncheck **In Test Mode.**
6. Check the box next to **All Star**.
7. A new field will appear named **Source Session.**
8. Select the Regular Season that you'd like to pull the players/volunteers from.
9. Enter the approximate **Play Dates**.
10. If interested in selling league apparel through MyGear, choose appropriately.
11. Once complete, click **Save**.

NOTE: You do not have the option to charge a fee to your players for the All-Star season. If you would like to do this, you will have to make a manual adjustment on each account.

All-Star Divisions

All-Star divisions are pre-populated for your convenience. If desired, you may edit the divisions by clicking on the **Edit** button to the right of the division name. When finished, click **Save**.

Create All-Star Teams

1. Go to **Teams.**
2. From the **Season** drop down, choose the All-Star Season.
3. Click **Add New Team**.
4. Fill out the form.
   - **NOTE:** If this team must be submitted, please choose your **League Code** and make sure **Submittable** is set to Yes.
5. When finished, click **Save**.

Add Players/Volunteers to the Roster

1. Go to **Teams.**
2. From the **Season** drop down, choose the All-Star Season.

3. To the right of the **All-Star Team**, under **Actions**, choose **Edit Roster.**
4. Click **+Add Volunteers** or **+Add Players**.
5. Click **+Add Subdivisions**.
6. Select the Subdivision that you would like to pull the volunteers/players from for this team.
7. Select the volunteers/players.
8. When finished, click **Assign to Team**.
9. Confirm the assignment of the registrants by clicking **Assign to Team**.

Submitting Rosters

1. Go to **Teams > Submit Rosters**.
2. Click on the All-Star Season that needs to be submitted.
3. New teams, or teams with changes, with no errors will be automatically selected.
4. Click **Submit Teams.** You will receive a message letting you know that your team was successfully submitted.