



Submit Sessions Instructions

SUBMITTING SESSIONS REQUIRES ONE OF THE FOLLOWING ADMINISTRATIVE PERMISSIONS:

- Total Access
- OR**
- Submit Sessions

NOTE: Prior to submitting your sessions, you must first create and roster your teams. For more information on creating, editing and managing your teams, review the [Manage Teams Guide](#).

Submit Sessions

In order to submit your sessions to Dixie Softball:

1. Click **Teams** on the left hand side of the screen.
2. Then select **Submit Sessions**.
3. **Select the session** you would like to submit.
4. All teams within that session should now be visible.
 - Teams that are shaded **green** are clear of errors and selected by default.
 - Teams with Roster Errors will be shaded **red**. ***Teams with roster errors cannot be submitted until the roster errors are corrected.***
 - For a complete listing of roster errors and their meaning, [click here](#).
5. When all of your teams are clear of errors, click **Submit Session** at the bottom of the screen.
6. Repeat steps 1-5 for all sessions that require submission to Dixie Softball.

Adds/Drops

If any changes are made to teams following your initial submission, resubmit your session(s) to Dixie Softball using the steps above.

Need Additional Help?

If additional help is required, do not hesitate to reach out to the Sports Illustrated Play Support Team!

Phone

1-866-975-8600 ext. 1.

Email

support@siplay.com

Hours

Monday thru Friday 9am to 9pm EST

Saturday and Sunday 9am- 5pm EST

If you have a question after our scheduled business hours, please leave us a voicemail or e-mail us at any time! We will get back to you during regular business hours.